



How to Improve Team Collaboration

Course Outline



Your business outcomes are our priority. Proving impact in real time.

Aim

To assist leaders in the art of collaboration, thereby ensuring maximum gain from team input and empowering leadership practices. The workshop provides tools and frameworks to use enabling the easy implementation of this highly desirable leadership style.

What Others Had to Say About this Course...

"One of the greatest shifts leaders need to make in the 21st Century is that towards a more collaborative style." ~ Kim

Who Should Attend this Course?

This course will benefit emerging Supervisors and Managers, as well as those with a more authoritative leadership style and/or any that employ Millennials in their team.

Outcome

At the end of this workshop the learners will have the basic knowledge enabling them to set goals and standards, empower other staff, grow in their own positions and recognise the value of a team.

SAQA US ID	NQF LEVEL	CREDITS	US TITLE
242817	4	8	Solve problems, make decisions and implement solutions

The unit standards above are an indication of the content of the workshop. Our workshop theories are designed to include the outcomes recommended by SAQA US IDs.

Duration: 1-Day

Content

Topic	Details
What is expected from leaders today?	• Explaining the need for VUCA leadership and what it means • What is collaboration? • The benefits of better collaboration
The basic requirements for developing a collaborative leadership approach	• Creating the required environment for a collaborative team. • What is necessary to keep everyone engaged in the process
Your Personal Style	• Understanding your own natural style of leadership and your personal challenges to the collaborative style • Body Language Tips and communication approaches to Collaboration
How to Collaborate	• The Process • Tools for larger collaborations • Tools for everyday collaboration • Using influence and persuasion wisely • Using the technology at our disposal
The Pitfalls of Collaboration	• Understanding where collaboration goes wrong • Understanding why it can go wrong • Tools to avoid collaboration going wrong • Speeding collaboration up with clear communication

Optional Purchases

When ROI and Implementation Matter

At Staff Training, we understand that each individual and/or organisation has unique needs and goals. We have developed a range of valuable, but optional purchases to maximise your training outcomes:

SETA Accredited Training Options

Most of our workshops are aligned with SETA Accredited unit standards, or you can opt for the fully accredited version of your workshop choice. This includes a certificate of competence when successfully completed. All other certificates are certificates of attendance.

The Afterburner

Afterburners are additions to selected workshops. These continued learning courses include a re-cap of material covered during the workshop and continue to expand on both knowledge and skills development for the workplace.

Skills Check

Skills Checks are extremely useful in the measurement of ROI of soft skills training. This tool is structured to help the learner improve on the implementation of new skills through a goal-driven process of accountability and reflection.

LevelUp Coaching

A 2-hour, one-on-one coaching option for those who would like to address and build on the knowledge they gained during training. Converting theory into practice under the tutelage of an experienced coach.

PowerPath Coaching

A powerful investment into your future leaders. One-on-one leadership coaching with the globally acclaimed Enneagram as the self-mastery tool.

Staff Training is an accredited IEQ9 Provider. Our Enneagram offerings include a SETA Accredited version of a leadership development workshop as well as an emotional intelligence and Enneagram combination. You can also explore our specialist hybrid offerings of workshops and coaching below.

[Enneagram Group Coaching Journey](#)

[Enneagram: Insight to Action](#)