

Harassment in the workplace (Full Day)

Aim

This full day workshop helps us to understand the challenges and harness the strengths of doing business in a multi-cultural society whilst highlighting the differing perspectives people hold with regards to harassment and diversity as a whole.

This course explores latent prejudices and encourages the delegates to move into a solutions-based mode through discussion and sharing of real-life situations. The modules covered assist the delegate in identifying appropriate behaviour in the workplace, what is likely to lead to conflict and how to address it professionally.

What Others Had to Say About this Course...



The course was really helpful because it alerted me to issues, we have to address and sort out! Caroline – Adcorp Group

Who Should Attend this Course?

This course will benefit all staff.

Outcome

This is a holistic workshop. At the end of it learners will be able to discern the need for a set of personal, societal and business related behaviours with particular emphasis on harassment and etiquette in general.

SAQA US ID	NQF LEVEL	CREDITS	US TITLE
116489	4	5	Behave in a professional manner in a business environment

The unit standards above are an indication of the content of the workshop. Our workshop theories are designed to include the outcomes recommended by SAQA US IDs.

Duration: 1-Day

Content

- Definitions
- What the Law Says
- Wrapping up the Case Studies
- Sexual Harassment in the Workplace
- What Believes led to this Behaviour
- The Constitution of South Africa
- Cyberbullying in the Workplace
- Common Forms of Workplace Bullying
- Racial Harassment and Discrimination
- The Profile of Sexual Harassers
- The Profile of Victims
- Myth Busters
- Cost to Companies
- The Solution
- Management
- Resources and Assistance for Handling the Complaints
- It's up to you